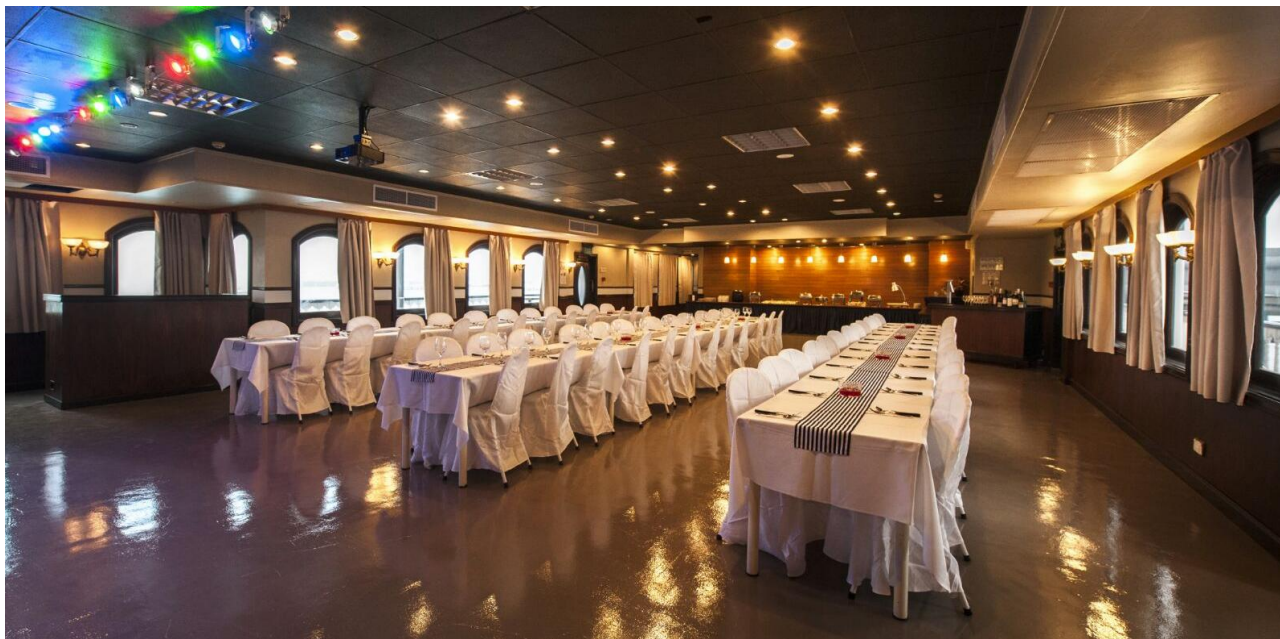




PRIVATE FUNCTIONS CATALOGUE

February 2017

SPACES & RATES



PRIVATE FUNCTION HALL

Our Upper Deck is an air-conditioned function hall fully-equipped with a stage and audio-visual equipment, and can be set up in an infinite number of styles to suit the theme and nature of your event.

Basic Rate (4-hour block): \$1000 | Extension: \$200/hr

Rent-free for first 4 hours with minimum of \$2000 spent on F&B.

Seating Capacity: 120 (Long Tables) | 80 (Round Tables) | 150 (Theatre)



SANTA FE TEX-MEX GRILL (Main Deck)

Basic Rate (4-hour block): \$1500 | Extension: \$300/hr

\$1000 off Basic Rate with minimum of \$3000 spent on F&B.

Rent-free for first 4 hours with minimum of \$5000 spent on F&B.

Seating Capacity: 100 (Restaurant Seating)

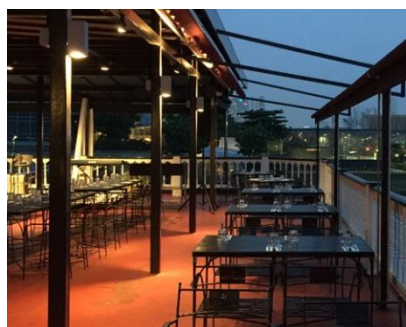
WOOD & STEEL GASTROBAR (Al-Fresco Bridge Deck)

Basic Rate (4-hour block): \$1500 | Extension: \$300/hr

\$1000 off Basic Rate with minimum of \$3000 spent on F&B.

Rent-free for first 4 hours with minimum of \$5000 spent on F&B.

Seating Capacity: 100 (Restaurant Seating) | 150 (Stand Up/Cocktail)



ENTIRE RIVERBOAT (All three decks)

Basic Rate (4-hour block): \$4000 | Extension: \$800/hr

\$1000 off Basic Rate for every \$3000 spent on F&B.

Rent-free for first 4 hours with minimum of \$10000 spent on F&B.

Seating Capacity: 300 (Over 3 Decks) | Licensed Capacity: 400

NOTES ON SPACES & RATES

- Published rates and discounts/waivers apply daily 9am-11pm.
- Rates are doubled from 11pm-9am, and discounts/waivers do not apply.
- Complimentary set-up time of 1 hour before function, and pack up time of 1/2 hour after function.
- Venue rental includes tables, chairs, and sound system with 2 microphones.
- Extra charges apply if client arranges food and beverage from external sources.
- Venue rental discounts and waivers do not apply to extension hours.

F&B PACKAGES



PRIVATE BUFFET (Min 30 guests) | \$40-\$60⁺⁺

A sumptuous spread of International, Tex-Mex, Local (Singaporean) or Indian cuisine.

PRIVATE SEMI-BUFFET (Min 30 guests) | \$40-\$60⁺⁺

Main course served plated; soup, starters, sides and desserts on the buffet line.

SET MEAL (10-50 guests) | \$30-\$50⁺⁺

A formal, sit-down 4-5 course meal for a classy and elegant type of function.

WINE PAIRING SET MEAL (10-50 guests) | \$60⁺⁺ onwards

A sit-down 5-course set meal with a thoughtfully selected glass of wine accompanying each course.

CHINESE BANQUET (Min 30 guests) | \$688 / \$888 / \$1088⁺⁺

8-10 courses of traditional Chinese banquet fare, perfect for weddings and large family gatherings.

BAR SNACKS/TAPAS (Min 20 guests) | \$20-\$40⁺⁺

Finger food served buffet or platter-style, perfect for a chilled social setting.

F&B PACKAGE UPGRADES & ADD-ONS

Cocktail Reception	\$20 ⁺⁺	Beer, house wine (red/white), sparkling fruit punch, tidbits for 1 hour; including cocktail waiter service
Premium Desserts Spread	\$15 ⁺⁺	3 cakes, 3 shooters + chocolate fondue or pancake station
Free-Flow Alcohol Package A	\$40 ⁺⁺	Beer, house wine (red/white) for 4 hours
Free-Flow Alcohol Package B	\$50 ⁺⁺	Beer, house wine (red/white), house-pour spirits for 4 hours
Free-Flow Juicing Station	\$15 ⁺⁺	Apple, orange, watermelon, pineapple, and other seasonal fruits
Heineken Lager Barrel (20L)	\$500 ⁺⁺	Approx 60 half-pint glasses
House Wine Bottle (Red/White)	\$30 ⁺⁺	Approx 5 glasses
House Sparkling Wine Bottle	\$35 ⁺⁺	Approx 5 glasses
Corkage for BYO Wine	\$20 ⁺⁺	Includes provision of glassware
Corkage for BYO Liquor/Spirits	\$50 ⁺⁺	Includes provision of glassware and coke/sprite as mixers

Notes on F&B Packages

- All basic packages include non-alcoholic beverages only.

- Additional charges apply on special occasions such as Valentine's Day, National Day, Christmas and New Year.

DECOR, EQUIPMENT & OTHER SERVICES

F&B-RELATED SERVICES

Chef (Cookout/Carving)	\$100 ⁺⁺
Bartender	\$100 ⁺⁺
Sommelier	\$100 ⁺⁺
Cocktail Waiter	\$70 ⁺⁺
VIP Waiter	\$70 ⁺⁺



DECOR & EQUIPMENT

Table Cloths	FOC	White or navy
Table Runners	FOC	Tropical, Batik, Stripe, Nautical, Maroon, Aqua, Peach, Lilac, Beige
Tealight w/ Glass Holder	FOC	For indoor spaces only
LED Candles w/ Glass Holder	FOC	For outdoor spaces only
Marine Lanterns	\$2	With tealight or LED candle
Chair Covers	\$2	For Upper Deck only
Customized Placemats	\$2	Design & print, minimum 30 pieces
Invitation Cards	\$2	Design & print, minimum 30 pieces
Balloons (Non-Helium)	\$20	Hung on walls/pillars and ceiling



Fully customized thematic decor packages available at \$900/deck with themes such as Pirates, Under the Sea, Cowboys, Swinging 60's, Flower Garden, etc.

Basic Sound System	-	Mixer, CD player, 2 microphones
Additional Microphone	\$10	Subject to availability
Projector & Screen	\$30	Including VGA and audio cables
Musical Instruments	\$20	Piano or guitar (per unit)
Performance Amplifiers	\$20	Various models (per unit)



EVENT PHOTOGRAPHY

The Riverboat is glad to provide a professional photographer to cover your event on board! A minimum of 30 quality photos will be given to you in a CD, as well as shared on the Riverboat's Facebook page so your guests can tag themselves and keep the memories of the event alive.

*FREE for functions with nett revenue of \$3000 and above.
\$100 per event for functions with nett revenue of below \$3000.*



EXTERNAL SERVICES

Musicians	\$450 (Solo) & \$600 (Duo) onwards
Bands	\$900 (3pc) & \$1200 (4pc) onwards
Magicians	\$500 (Walkaround) & \$700 (Stage) onwards
Emcees/Game Hosts	\$700 onwards
Wine Talks/Workshops	\$200 onwards
Transport (Bus)	\$100 onwards

**For bookings/enquiries, please call 62785775
or email enquiry@riverboat.com.sg**

We sincerely look forward to working with you to make your function a successful and memorable one!

FREQUENTLY-ASKED QUESTIONS

How do I confirm my function booking?

At strategic points during your discussions with your sales executive, he/she will prepare a Booking Summary for you. Once you are agreeable to all the arrangements detailed in the Summary, you AND your sales executive may sign on every page, and it will then serve as a Contract for your function. You will also need to place a deposit (see below for amount) within 7 days of signing the Contract for it to be valid and honoured.

How do I reserve the Date, Time & Venue (DTV) for my function?

Reservation of DTV can be done by placing a deposit (see below for amount). This deposit can be placed any time in the course of your discussions with your sales executive, or within 7 days of signing the Contract. Prior to the Contract and/or Deposit, your booking will only be tentative. We will inform you immediately should there be another enquiry for the same DTV before your confirmation, and you will be given priority of 1 working day to confirm your booking, after which the DTV will be given to whichever client confirms first.

Deposit amount required:

For single-deck function bookings of up to 6 hours*:	\$1000nett + 100% of External Services
For two-deck function bookings of up to 6 hours*:	\$2000nett + 100% of External Services
For whole-boat function bookings of up to 6 hours*:	\$3000nett + 100% of External Services
<i>*Function bookings exceeding 6 hours will be considered a double slot, and deposit amount will also be doubled.</i>	
For non-exclusive bookings of up to 50 guests:	\$200nett + 100% of External Services

Can I change the Date, Time & Venue (DTV) of my function after confirmation?

Yes, you can change the DTV of your function up to two times (no charge) after confirmation, subject to availability and provided you give us notice in writing at least 10 days in advance. Administrative charges apply if you change it more than two times, or if less than 10 days' notice is given. You cannot change the DTV with less than 5 days' notice.

When is the latest date by which I need to confirm my function booking?

You can confirm your function booking 10 days before the date of the function at the latest. However, it is best to confirm earlier so that the DTV may be guaranteed available to you, and we may proceed with making all other necessary arrangements for your function. After confirmation, you may still wait till 10 days before the date of the function before confirming your number of guests in attendance.

What if it rains and my function is on the al-fresco Bridge Deck?

In event of light rain, the Bridge Deck is sufficiently sheltered and your function may proceed as per normal. However if the rain is too heavy or winds too strong, functions on the Bridge Deck will be relocated to an indoor venue, either the Upper Deck (Exclusive) or the Main Deck (Non-Exclusive), depending on the group size and at the sole discretion of the Riverboat. If the function is relocated right from the onset and the Bridge Deck is not utilized at all, venue rental rates will be reduced or waived according to Upper Deck or Main Deck rates. If function is relocated halfway through, the full regular Bridge Deck rental rates will still apply. Decision whether or not to relocate must be made by the client 1.5 hours before the start of the function.

Can I bring in my own entertainers? Is there any surcharge?

Yes, you may bring in your own bands, emcees, deejays, performers, and other entertainers. There is no surcharge. They may either use our sound system, or bring in their own (which many entertainers prefer), but linking or integrating their system with ours is not allowed.

Can I bring in food from external caterers instead of taking up the Riverboat's F&B Packages?

Yes, you may arrange your own external catering. The following charges apply for functions where food & beverage is catered from an external source:

≤50 guests	51-100 guests	101-150 guests	151-200 guests	≥201 guests
\$600 ⁺⁺	\$800 ⁺⁺	\$1000 ⁺⁺	\$1200 ⁺⁺	\$1400 ⁺⁺

The external caterer will be responsible for providing all crockery, utensils and service crew, as well as clearing up after the function. Alternatively, you may arrange for Stewards Riverboat to provide service crew at additional charges.

If I take up the Riverboat's F&B Packages, what arrangements can be made for guests with special dietary restrictions?

You can let us know beforehand how many guests have special dietary restrictions, such as vegetarian, gluten free, no beef, no pork/lard, etc, and our chefs will be able to make the necessary arrangements. For guests who require food to be catered externally from Halal/Kosher sources, the following charges apply:

Catering arranged by Client	\$10 ⁺⁺ /Guest
Catering arranged by Riverboat	\$15 ⁺⁺ /Guest (in addition to caterer's rates)

Why are some prices '+ +' and some not?

Generally, all F&B prices are reflected as '+ +', which means 10% Service Charge and 7% GST will be added to it, and most other prices like venue rental and equipment/services are 'Nett', meaning the mandatory 7% GST has already been incorporated.

If you have any other questions, please do not hesitate to ask your Sales Executive, who will spare no effort in making sure your concerns are addressed, and that you have the best possible function experience on board with us!